

TWGHs Wong Fut Nam College
Plan on Use of the Capacity Enhancement Grant (2024/2025)

- Our School has read and understands the ground rules and procedures in the utilization of the Capacity Enhancement Grant (CEG).
- No. of operating classes: 30 classes; Form 1 to Form 6 (5 classes each).
- Consultation with teachers: The plan on CEG for the 2023/24 submitted by the teachers in charge of each subject group has been approved by Executive Consultation Board Meeting and Staff Meeting.
- The following plan on the use of the CEG is drawn up,

| Task Area | Major Area(s) of Concern | Strategies / Tasks | Benefits Anticipated | Time Scale | Resources Required | Success Criteria | Method(s) of Evaluation | People Responsible |
|--|---|--|---|--|---|--|--|---------------------------|
| Student Development Board | | | | | | | | |
| 1.To relieve teachers' workload so that teachers can concentrate on student development | <ul style="list-style-type: none"> • To build and enhance students' self-confidence • To learn to cooperate and get along with others • To build up team spirit • To enhance mutual cohesion and integration • To have a strong sense of belonging to group and school | <ul style="list-style-type: none"> • To purchase a service to organize a 3D2N training camp, and a follow-up day camp for 50 students | <ul style="list-style-type: none"> • Reduce teachers' work to keep teachers focused on coping with student development | <ul style="list-style-type: none"> • Whole year | <ul style="list-style-type: none"> • Recruitment of experienced social workers and professional trainers: <u>\$50,000.00</u> | <ul style="list-style-type: none"> • students' self-confidence enhanced • better cooperation amongst students • team spirit boosted up • mutual cohesion and integration observed • stronger sense of belonging to group and school | <ul style="list-style-type: none"> • Teacher / student questionnaires | Ms. Ip Miu Ling |

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|---|---|--|---|--|---|---|---|--------------------|
| Curriculum | | | | | | | | |
| 1. To relieve teachers' workload | <ul style="list-style-type: none"> • To provide support for teachers in committee affairs, i.e. Discipline Committee, Guidance & Counselling Committee, Career and Guidance Committee. • To relieve music teachers' non-teaching workload, such as orchestra, band, choir etc. • To provide support for students with special education need | <ul style="list-style-type: none"> • To employ two Teacher Assistants & one Education Assistant: • To assist teachers in organizing activities, handling students' data, and monitoring after school study classes etc. • To provide clerical support and technical support to teachers using the AV and IT equipment • To provide logistical support to CEG-funded activities • To help teachers collect parents' reply forms, various fees and donation from students | <ul style="list-style-type: none"> • Teachers' workload will be relieved, thus they can focus more on teaching, curriculum development and catering for the diverse learning needs of students | <ul style="list-style-type: none"> • Whole year | <ul style="list-style-type: none"> • Monthly Salary of 0.5 Education Assistant & 2 Teacher Assistants (including MPF) for the period: $\\$25,115 \times 0.5$ $\times 1.05 \times 12$ $= \\$158,224.50$ (EA) $+$ $17,875 \times 1.05$ $\times 12 \times 2 =$ $\\$450,450.00$ (TA) Total: $= \underline{\underline{\\$608,674.50}}$ | <ul style="list-style-type: none"> • Eclass records of students are well kept • Teachers can focus on teaching & learning | <ul style="list-style-type: none"> • Performance appraisal on the Education Assistant and 2 Teacher Assistants | Mr. Lee Kam Chuen |

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|-------------------------------|---|------------------------------|--|---------------|---|--|--|---------------------------|
| Careers Guidance | | | | | | | | |
| 1. F.6 Individual Counselling | • Foster students' self-understanding, personal planning and goal setting in the process of life planning | • F.6 Individual Counselling | • Students will be able to make informed subject choices | • First Term | • \$800.00/session * 20 students * 2 sessions = <u>\$32,000.00</u> | • Two counselling sessions are conducted for each student | • Feedback from students and social workers | Careers guidance teachers |
| 2. F.4 Group Counselling | | • F.4 Group Counselling | • Students will receive guidance on learning, career goals and other aspects of life | • Second Term | • \$5,400.00 * 5classes = <u>\$27,000.00</u> | • The counselling session is successfully run for each class | • Feedback from students using questionnaire | Careers guidance teachers |
| 校園電視台 | | | | | | | | |
| 1. 校園電視台導師教授拍攝及後製技巧 | • 對學生進行指導及培訓 • 建立固定拍攝、後製團隊 | • 每兩星期到校提供簡單課程並協助製作影片 | • 穩定成員人數，有足夠學生幫助進行校內拍攝工作 • 學生能獲得即時指導 • 提高影片質素 • 提供較專業意見 • 支援 AV team 工作 | • 全年 | • \$150~180 * 約 270 小時 = <u>\$50,000.00</u> | • 能教授學生拍攝及製作片 • 能在學校需要拍攝時提供支援 | • 3 套影片產出 / 比賽 | 陳燕真老師 |

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| 2023/24 學年帶來的累積盈餘： | \$878,546.49 | |
| 2024/25 學年 撥款額： | \$676,944.00 | |
| 預計總支出： | \$767,674.50 | |
| 預計不敷之數： | -\$90,730.50 | (全數由 2023/24 學年帶來的累積盈餘支付) |
| 2024/25 學年預計的累積盈餘： | \$787,815.99 | (留待 2025/26 學年使用) |