

**TWGHs Wong Fut Nam College**  
**Plan on Use of the Capacity Enhancement Grant (2023/2024)**

- Our School has read and understands the ground rules and procedures in the utilization of the Capacity Enhancement Grant (CEG).
- No. of operating classes: 30 classes; Form 1 to Form 6 (5 classes each).
- Consultation with teachers: The plan on CEG for the 2023/24 submitted by the teachers in charge of each subject group has been approved by Executive Consultation Board Meeting and Staff Meeting.
- The following plan on the use of the CEG is drawn up,

Task Area	Major Area(s) of Concern	Strategies / Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People Responsible
<b>中文</b>								
1. 語文訓練課程	<ul style="list-style-type: none"> <li>• 鞏固學生所學，照顧學生的學習多樣性，提升學生應試的信心</li> </ul>	<ul style="list-style-type: none"> <li>• 聘請導師</li> </ul>	<ul style="list-style-type: none"> <li>• 提升學生成績及應試信心</li> </ul>	<ul style="list-style-type: none"> <li>• 全年</li> </ul>	<ul style="list-style-type: none"> <li>• 課程總費用： <b><u>\$10,000.00</u></b></li> </ul>	<ul style="list-style-type: none"> <li>• 學生出席練習次數多</li> <li>• 考試成績分數</li> </ul>	<ul style="list-style-type: none"> <li>• 學生出席練習次數</li> <li>• 考試成績分數</li> </ul>	梁子恩老師
<b>數學</b>								
1. After-school Enrichment Class – elite training	<ul style="list-style-type: none"> <li>• Develop high-order thinking skill of students</li> </ul>	<ul style="list-style-type: none"> <li>• Mathematics elite training course</li> </ul>	<ul style="list-style-type: none"> <li>• Widen the horizons of the talented students</li> <li>• Raise student's confidence in learning mathematics through activities</li> <li>• Increase the sense of belongings towards the school, the society and the nation</li> <li>• Arouse student's interest in mathematics in the whole school</li> </ul>	<ul style="list-style-type: none"> <li>• Whole year (weekdays after school)</li> </ul>	<ul style="list-style-type: none"> <li>• 1.5hours/lesson × 16 lessons × 1 class × 3 forms  (\$880.00/hour for class size 15 students)  Total: \$880.00 × 1.5 × 16 × 1 × 3 = <b><u>\$63,360.00</u></b></li> </ul>	<ul style="list-style-type: none"> <li>• Obtain at least 80% in every test and examination</li> <li>• Positive feedback from students</li> </ul>	<ul style="list-style-type: none"> <li>• Every test and examination</li> <li>• Questionnaire</li> </ul>	Mr. Wong Wing Cheung

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<b>2. After-school Enrichment Class – competition training</b>	<ul style="list-style-type: none"> <li>Develop high-order thinking skill of students</li> </ul>	<ul style="list-style-type: none"> <li>Mathematics competition training class</li> </ul>	<ul style="list-style-type: none"> <li>Widen the horizons of the talented students</li> <li>Raise student's confidence in learning mathematics through activities</li> <li>Increase the sense of belongings towards the school, the society and the nation</li> </ul>	<ul style="list-style-type: none"> <li>Whole year (after school)</li> </ul>	<ul style="list-style-type: none"> <li>2 hours/lesson × 20 lessons × 1 class × 1 form</li> </ul> <p>(\$396.00/hour for class size 5-8 students)</p> <p>Total:  <math>\\$396.00 \times 2 \times 20 \times 1 \times 1 =</math>  <b><u>\$15,840.00</u></b></p> <p><i>(Parts of the fee is subsidized by DLG)</i></p>	<ul style="list-style-type: none"> <li>Obtain excellent results in the mathematics competitions</li> <li>Positive feedback from students</li> </ul>	<ul style="list-style-type: none"> <li>Mathematics competitions</li> <li>Questionnaire</li> </ul>	Mr. Wong Wing Cheung
<b>3. After-school Remedial Class</b>	<ul style="list-style-type: none"> <li>Catering of various learning capacity</li> </ul>	<ul style="list-style-type: none"> <li>Small-group remedial class</li> <li>Pass the re-tests</li> <li>Prepare for coming formal assessments</li> </ul>	<ul style="list-style-type: none"> <li>Improve the academic result of the weak students</li> <li>Raise student's confidence in learning mathematics through additional tutorial class</li> <li>Conduct positive learning attitude to the students</li> <li>Arouse student's interest in mathematics in the whole school</li> </ul>	<ul style="list-style-type: none"> <li>Whole year (weekdays after school, once after every form test)</li> </ul>	<ul style="list-style-type: none"> <li>4 form tests × 1.25 hours/lesson × 4 lessons × 2 classes × 3 forms</li> </ul> <p>(\$660.00/hour for class size 10-15 students)</p> <p>Total:  <math>\\$660.00 \times 4 \times 1.25 \times 4 \times 2 \times 3 =</math>  <b><u>\$79,200.00</u></b></p>	<ul style="list-style-type: none"> <li>Significantly improvement in the average standard scores between two consecutive tests and examinations</li> <li>Pass in the re-tests in the remedial classes</li> <li>Positive feedback from students</li> </ul>	<ul style="list-style-type: none"> <li>Every test and examination</li> <li>Every re-test in the remedial class</li> <li>Feedback from tutors</li> </ul>	Mr. Wong Wing Cheung

Task Area	Major Area(s) of Concern	Strategies / Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People Responsible
<b>Careers Guidance</b>								
<b>1. Peer Counsellors and Peer Tutors Training</b>	<ul style="list-style-type: none"> <li>To give peer counselors and peer tutors proper training in communication skills and conflict resolution.</li> <li>To help peer counselors and peer tutors foster a greater sense of belonging to the group.</li> </ul>	<ul style="list-style-type: none"> <li>Hold a workshop on self-understanding, communication skills and conflict resolution</li> <li>Hold 1 adventure training day camp on team building.</li> </ul>	<ul style="list-style-type: none"> <li>A caring and collaborative atmosphere will be established in the school campus.</li> <li>More effective peer counselling and peer tutoring services will be provided for other students.</li> </ul>	<ul style="list-style-type: none"> <li>Workshops in first term</li> <li>Adventure day camp in second term</li> </ul>	<ul style="list-style-type: none"> <li>Recruitment of experienced social workers and professional trainers: 3 × 3-hour workshops training fee: 3 × \$5,000 =\$15,000.00</li> <li>1 adventure day camp training fee: = \$25,000.00</li> <li>Total: 15,000+25,000 =<b><u>\$40,000.00</u></b></li> </ul>	<ul style="list-style-type: none"> <li>More than 80% of attendance in the workshops is attained.</li> <li>Students leaders feel more confident in handling the problems of junior students</li> </ul>	<ul style="list-style-type: none"> <li>Evaluation forms</li> <li>Attendance records</li> </ul>	Ms. Yeung Hau Yin
<b>2. 性教育課程</b>	<ul style="list-style-type: none"> <li>為學生提供性教育課程，透過活動/講座提昇同學對性知識及兩性相處的認知</li> </ul>	<ul style="list-style-type: none"> <li>聘請校外機構及專業導師，為學生提供服務，包括工作坊及講座</li> </ul>	<ul style="list-style-type: none"> <li>加強學生對性教育及兩性相處的認知</li> </ul>	<ul style="list-style-type: none"> <li>2023年9月 - 2024年5月</li> </ul>	<ul style="list-style-type: none"> <li>專業社工及導師費用： <b><u>\$9,000.00</u></b></li> </ul>	<ul style="list-style-type: none"> <li>90%出席率</li> <li>大部份學生對活動感到滿意</li> </ul>	<ul style="list-style-type: none"> <li>學生出席率</li> <li>評估問卷</li> </ul>	楊巧燕老師
<b>3. Talk and Workshops</b>	<ul style="list-style-type: none"> <li>Familiarize parents with their role in career planning for their children and various pathways for further studies</li> </ul>	<ul style="list-style-type: none"> <li>Parent Counselling</li> <li>Talk and Workshops</li> </ul>	<ul style="list-style-type: none"> <li>Parents will be familiarized with requirements of study or careers information</li> </ul>	<ul style="list-style-type: none"> <li>First Term</li> </ul>	<ul style="list-style-type: none"> <li>Talk: \$2,000.00</li> <li>Workshops: \$7,000.00</li> <li>Total: \$2,000+7,000 =<b><u>\$9,000.00</u></b></li> </ul>	<ul style="list-style-type: none"> <li>Parents' active participation</li> </ul>	<ul style="list-style-type: none"> <li>Collecting feedback from parents using questionnaire</li> </ul>	Mr. Sit Chun Man

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4. Individual Counselling	<ul style="list-style-type: none"> <li>Foster students' self-understanding, personal planning and goal setting in the process of life planning</li> </ul>	<ul style="list-style-type: none"> <li>Form 6 Individual Counselling</li> </ul>	<ul style="list-style-type: none"> <li>Students will be able to make informed subject choices</li> </ul>	<ul style="list-style-type: none"> <li>First Term</li> </ul>	<ul style="list-style-type: none"> <li>\$800.00/session × 20 students × 2 sessions</li> <li>Total: =<u>\$32,000.00</u></li> </ul>	<ul style="list-style-type: none"> <li>Two counselling sessions are conducted for each student</li> </ul>	<ul style="list-style-type: none"> <li>Collecting feedback from students and social workers</li> </ul>	Mr. Sit Chun Man
5. Group Counselling		<ul style="list-style-type: none"> <li>Form 5 Group Counselling</li> </ul>	<ul style="list-style-type: none"> <li>Students will receive guidance on learning, career goals and other aspects of life</li> </ul>	<ul style="list-style-type: none"> <li>Second Term</li> </ul>	<ul style="list-style-type: none"> <li>\$5,000.00/class × 5 classes</li> <li>Total: =<u>\$25,000.00</u></li> </ul>	<ul style="list-style-type: none"> <li>The counselling session is successfully run for each class</li> </ul>	<ul style="list-style-type: none"> <li>Collecting feedback from students using questionnaire</li> </ul>	Mr. Sit Chun Man
6. Talk		<ul style="list-style-type: none"> <li>Form 4 JUPAS Talk</li> </ul>	<ul style="list-style-type: none"> <li>Students will be familiarized with study pathways after graduation, which help students to set goals</li> </ul>	<ul style="list-style-type: none"> <li>First Term</li> </ul>	<ul style="list-style-type: none"> <li>Talk:</li> <li>Total: =<u>\$1,800.00</u></li> </ul>	<ul style="list-style-type: none"> <li>The talk is successfully run for whole form</li> </ul>	<ul style="list-style-type: none"> <li>Collecting feedback from students</li> </ul>	Mr. Sit Chun Man
7. Career simulation activity		<ul style="list-style-type: none"> <li>Form 5 Career simulation activity (Career Live)</li> </ul>	<ul style="list-style-type: none"> <li>Students will be familiarized with the generic skills required in the workplace</li> </ul>	<ul style="list-style-type: none"> <li>Second Term</li> </ul>	<ul style="list-style-type: none"> <li>\$200.00/student × 130 students + 2 coaches:</li> <li>Total: \$26,000+\$8,000 =<u>\$34,000.00</u></li> </ul>	<ul style="list-style-type: none"> <li>The activity is successfully run</li> </ul>	<ul style="list-style-type: none"> <li>Collecting feedback from students</li> </ul>	Mr. Sit Chun Man
<b>Music</b>								
Music Ensembleship	<ul style="list-style-type: none"> <li>To improve the skills and ensembleship of all music team members</li> </ul>	<ul style="list-style-type: none"> <li>Regular training</li> </ul>	<ul style="list-style-type: none"> <li>All F.1 to F.6 students who are school music team members can give performance in different occasions</li> <li>Learn the resilience through practice</li> <li>Learn to be responsible</li> <li>Learn to care about the others</li> </ul>	<ul style="list-style-type: none"> <li>Whole year</li> </ul>	<ul style="list-style-type: none"> <li>Conductor fee: Hourly wage × Hours: \$820 × 400</li> <li>Total: =<u>\$328,000</u></li> </ul>	<ul style="list-style-type: none"> <li>Positive feedback from students and parents.</li> <li>Improve music skills and get higher mark in music.</li> </ul>	<ul style="list-style-type: none"> <li>Assessments</li> <li>Performance activities</li> </ul>	Ms. Put Wing Sze

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<b>Athletic Team</b>								
Athletic Team	<ul style="list-style-type: none"> <li>To improve the skills and fitness of the members</li> </ul>	<ul style="list-style-type: none"> <li>Regular trainings</li> </ul>	<ul style="list-style-type: none"> <li>Joint School Athletic Meet</li> <li>Inter-school Athletic Championships</li> </ul>	<ul style="list-style-type: none"> <li>Whole year</li> </ul>	<ul style="list-style-type: none"> <li>High Jump Coach Fee: Hourly wage × Hours: <math>\\$480 \times 290</math> <math>= \\$139,200.00</math></li> <li>Long Jump Coach Fee: Hourly wage × Hours: <math>\\$480 \times 290</math> <math>= \\$139,200.00</math></li> <li>Total: <math>\\$139,200 +</math> <math>\\$139,200</math> <math>= \underline{\underline{\\$278,400.00}}</math></li> </ul>	<ul style="list-style-type: none"> <li>Significant improvements in skill</li> <li>Positive feedback from students</li> </ul>	<ul style="list-style-type: none"> <li>Joint School Athletic Meet</li> <li>Inter-school Athletic Championships</li> </ul>	Mr. Lee Koon Sang
<b>Dance Club</b>								
Arts – Dancing	<ul style="list-style-type: none"> <li>Enhance students' responsibility</li> <li>Encourage students' whole-person development</li> </ul>	<ul style="list-style-type: none"> <li>Training session</li> </ul>	<ul style="list-style-type: none"> <li>Dancing course</li> <li>Competitions</li> <li>Public performances</li> </ul>	<ul style="list-style-type: none"> <li>Learning different dancing skills</li> <li>Build up confidence and cooperation skills</li> <li>To join competitions and public performances to gain more practical experience</li> </ul>	<ul style="list-style-type: none"> <li>Coach fee: Hourly wage × Hours: <math>\\$666.00 \times 75</math></li> <li>Total: <math>= \underline{\underline{\\$49,950.00}}</math></li> </ul>	<ul style="list-style-type: none"> <li>Students attend dancing practice punctually</li> <li>Students join competitions and public performances</li> </ul>	<ul style="list-style-type: none"> <li>Students' feedback</li> <li>Coach's feedback</li> </ul>	Ms. Li Yin Shan

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<b>中文辯論隊</b>								
辯論工作坊	<ul style="list-style-type: none"> <li>訓練學生思維</li> <li>訓練讀寫聽說能力</li> <li>和其他學校進行友誼賽</li> </ul>	<ul style="list-style-type: none"> <li>透過不同的比賽</li> </ul>	<ul style="list-style-type: none"> <li>參加不同類型的比賽</li> <li>拿取獎項進入 8 強</li> <li>學生能夠掌握讀寫聽說能力</li> </ul>	<ul style="list-style-type: none"> <li>全年(放學後，每星期一次，分高、低班進行)</li> </ul>	<ul style="list-style-type: none"> <li>導師費: 每小時酬金 × 合共小時: \$600 × 70  酬金: = <b><u>\$42,000.00</u></b></li> </ul>	<ul style="list-style-type: none"> <li>拿取獎項進入 8 強</li> </ul>	<ul style="list-style-type: none"> <li>比賽</li> </ul>	李斯敏老師 林沛堅老師
<b>English Drama Society</b>								
English Drama Society	<ul style="list-style-type: none"> <li>English drama training</li> </ul>	<ul style="list-style-type: none"> <li>Training workshops</li> </ul>	<ul style="list-style-type: none"> <li>Prepare for Hong Kong School Drama Festival</li> </ul>	<ul style="list-style-type: none"> <li>Whole year</li> </ul>	<ul style="list-style-type: none"> <li>Tutor fee:  Hourly wage × Hours: \$800 × 50  Total: = <b><u>\$40,000.00</u></b></li> </ul>	<ul style="list-style-type: none"> <li>Students' participation</li> <li>Results of the Hong Kong School Drama Festival</li> </ul>	<ul style="list-style-type: none"> <li>The competition will be held in School Hall</li> </ul>	Ms. Yeung Man Ting

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<b>Curriculum</b>								
<b>To relieve teachers' workload</b>	<ul style="list-style-type: none"> <li>To provide support for teachers in committee affairs, i.e. Discipline Committee, Guidance &amp; Counselling Committee, Career and Guidance Committee.</li> <li>To relieve music teachers' non-teaching workload, such as orchestra, band, choir etc.</li> <li>To provide support for students with special education need</li> </ul>	<ul style="list-style-type: none"> <li>To employ two Teacher Assistants &amp; one Education Assistant:</li> <li>To assist teachers in organizing activities, handling students' data, and monitoring after school study classes etc.</li> <li>To provide clerical support and technical support to teachers using the AV and IT equipment</li> <li>To provide logistical support to CEG-funded activities</li> <li>To help teachers collect parents' reply forms, various fees and donation from students</li> </ul>	<ul style="list-style-type: none"> <li>Teachers' workload will be relieved, thus they can focus more on teaching, curriculum development and catering for the diverse learning needs of students</li> </ul>	<ul style="list-style-type: none"> <li>Whole year</li> </ul>	<ul style="list-style-type: none"> <li>Monthly Salary of 1 Education Assistant &amp; 2 Teacher Assistants (including MPF) for the period:   24,380*1.05*1  2 = \$307,188 (EA)  +  17,355*1.05*1  2 = \$218,673 (TA)  +  17,040*1.05.1  2 = \$214,704 (TA)   Total:  = <u><b>\$740,565.00</b></u></li> </ul>	<ul style="list-style-type: none"> <li>Eclass records of students are well kept</li> <li>Teachers can focus on teaching &amp; learning</li> </ul>	<ul style="list-style-type: none"> <li>Performance appraisal on the Education Assistant and 2 Teacher Assistants</li> </ul>	Mr. Lee Kam Chuen

2022/23 學年帶來的累積盈餘：	\$2,121,389.13	
2023/24 學年 撥款額：	\$666,935.00	
預計總支出：	\$1,798,115.00	
預計不敷之數：	-\$1,131,180.00	(全數由 2022/23 學年帶來的累積盈餘支付)
2023/24 學年預計的累積盈餘：	\$990,209.13	(留待 2023/24 學年使用)